

CHARGING & REMISSIONS POLICY

March 2026

Hollyfield Primary School



Version:	March 2026
Ratified by the Governing Body:	18 March 2026
Signed by the Governing Body:	
To be reviewed (annually):	March 2027

1. INTRODUCTION

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

2. VOLUNTARY CONTRIBUTIONS

- When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary.
- If we do not receive sufficient voluntary contributions, unfortunately we may have to cancel the trip. If a trip does go ahead, it may include children whose parents have not paid any contribution because we do not exclude any pupil on the grounds that a contribution cannot be made.
- If a parent wishes their child to take part in a school trip or event but is unwilling or unable to make a voluntary contribution, we allow the child to participate fully in the trip or activity but only if school funds are available to support this. Parents have a right to know how each trip is funded. The school provides this information on request.
- The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as educational visits or enrichment opportunities. This list is not exhaustive:
 - Visits to museums
 - Sporting activities which require transport expenses
 - Outdoor and adventurous activities
 - Visits to the theatre
 - Trips to the farm
 - Musical events
- At times, we may also invite parents to make voluntary contributions towards cooking activities that form part of the curriculum enrichment. These contributions help to cover the cost of ingredients and resources, ensuring that all children can participate in these practical learning experiences.

The Governing Body annually review the MAXIMUM cost/contribution for all visits. The School also acknowledge the expense involved when there are twins or triplets and special arrangements are made in consultation with the Headteacher (see Appendix A).

3. RESIDENTIAL VISITS

If the school organises a residential visit in school time or mainly during school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover

the costs of board, lodging and travel expenses. If parents are experiencing financial difficulties, they are invited to write in confidence to the Headteacher where a repayment plan can be discussed.

4. MUSIC TUITION

- All children study music as part of the normal school curriculum. We do not charge for this.
- There is a charge for any individual or group music tuition if this is not part of the National Curriculum. Peripatetic music teachers, who are employed through an independent company (Rock Steady) teach individual or small group lessons. These are arranged and paid for directly with the company and are not included in the school's core provision.

5. SWIMMING

The school organises swimming lessons for children during Key Stage 2 as part of the National Curriculum. These lessons take place during school hours and no charge is made for participation.

Appendix A



SCHOOL CHARGES 2025/2026

ITEM	AMOUNT CHARGED	REVIEW
Music Lessons	N/A	N/A
School Meals (child) (adult)	£3.00 each £4.10 each	April 2027 (in line with Educaterers charges)
Toast (per slice)	30p	
Fruit	60p	
School Fund (voluntary contribution)	£5.00 per term per pupil	Annual
Hall/Field/Classrooms (External Hirers)	£26.00 per hour (includes BSM hours)	Annual
Educational Visits	Cost minimised to the extent possible. Residential – cost of board, lodging and travel	Annual
	Parents to be informed of the intention to run the visit, the costs involved and asked to indicate whether their child will be participating and that they agree to pay for the visit. No child will be excluded on a financial basis; parents will be asked to speak to the Headteacher to discuss their circumstances.	

